

# Edina French Intern Timeline

### **January**

- o <u>Rally Month</u> Sign up starts for host and partner families for the following school year. Commitments determine how many interns our community will invite for the following school year.
- o Intern Committee Recruiters travel to France to interview potential interns
- o Interns move in with spring host families near Martin Luther King Weekend

#### March

- o Invitations sent to selected intern candidates
- o Background checks completed for all host families and interns
- o Interns and host families complete matching questionnaires

# April

- Visa paperwork completed by interns and the Edina French Intern Program
- o Home visits completed for fall host families

# May

o Fall host family orientation

## June/July

- o Intern committee selects fall host and intern matches
- o Fall host families notified of their intern match
- o Partner families complete matching questionnaires

#### **August**

- o Partner families notified of intern match for the full school year
- o Partner family orientation
- o Interns arrive the week before school begins and move in with host families
- o Intern orientation/training is the week before students return to school

#### October

- o <u>Offre de Stage (Internship Offer)</u> Information about Edina French Internship Program and application process distributed to French Universities
- o Home visits completed for spring host families

#### **November**

- o Fundraising begins for the Edina French Intern Program
- o Spring host family orientation
- o Intern committee selects spring host and intern matches

# **December 31st**

- o Spring host families notified of their intern match
- o Application deadline for intern candidates

Contact Charlotte Taubel: <u>interndirector@normandalepto.org</u> with questions